

COMBINED HACKNEY CARRIAGE AND PRIVATE HIRE DRIVERS Conditions of License

Introduction

The Combined Private Hire and Hackney Carriage Drivers Licence is granted to you subject to you complying with the following conditions of licence.

All references to the "Council" in these conditions mean Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs, WS13 6YX.

General Conditions

1.0. Licence Document

- 1.1. A Combined Hackney Carriage and Private Hire drivers licence is issued for a maximum of three years and allows a person to drive Lichfield District Council licensed Hackney Carriage and Private Hire Vehicles.

2.0. Medical

- 2.1. An applicant will be required on initial application and at the request of the Council, to undertake a medical examination to assess their medical fitness to drive as a licensed driver. The examination will be prescribed by the Council, and the period of recall shall be determined by the Medical Officer, appointed by the Council.
- 2.2. If you have any illness or medical condition which prevents you from driving or requires you to notify DVLA Swansea you must notify the Council immediately.
- 2.3. Further medical examinations will be required after any serious illness or injury.

3.0. Convictions

- 3.1. If you are convicted of any offence, or you receive an endorsement for a motoring offence including a fixed penalty, you must report the details in writing to the Council within 7 days. In the case of a motoring endorsement, do not wait for your driving licence to be returned from DVLA, Swansea.

4.0. Accidents

- 4.1. Any accident or damage involving the licensed vehicle must be reported to an officer in the Environmental Health Department at the Council and the proprietor of the vehicle within 72 hours. This may be an oral report in the first instance to both parties and must be followed up by completing and returning to the Council an Accident Report Form within 120 hours of the accident occurring.

5.0. Theory and Knowledge Tests

- 5.1. New applicants must satisfy the Councils driving assessment, theory and knowledge test prior to the licence being granted.
- 5.2. The Council can request any driver to complete an additional driving assessment, theory and knowledge test. This shall be successfully completed within 21 days of being notified. Failure of the test or none completion of the test will result in enforcement action.

6.0 Driver's Licence and Insurance

6.1 If you agree to work for a Licensed Operator then before starting to drive you must ensure that a copy of the combined drivers licence is given to that operator until such time as you cease to be permitted to or employed to drive any of the operator's vehicle(s) when your licence will be returned to you immediately.

7.0. Change of Details

7.1. The licence holder shall notify the Council in writing and within 7 days of any changes:-

7.1.1 of address.

7.1.2 in any of the particulars disclosed or submitted in order to make an application for a combined drivers licence.

7.1.3 or in respect of any forms or documents submitted in order to make an application for a combined drivers licence.

8.0. Conduct of Driver

8.1. The driver shall :-

8.1.1 Give all reasonable assistance to passengers with their luggage.

8.1.2 At all times be clean and respectable in his/her dress and person and behave in a civil and orderly manner.

8.1.3 At all times have a good standard of personal hygiene.

8.1.4 Take all reasonable steps to ensure the safety of passengers conveyed in, entering, alighting from the vehicle driven by him/her.

8.1.5 Not eat or drink in the vehicle whilst carrying a fare.

8.1.6 Not without the express consent of the hirer play any radio or sound producing instrument or equipment in the vehicle other than for the purpose of sending or receiving messages in connection with the operation of the vehicle.

8.1.7 At no time cause or permit the noise emitted by any radio or previously mentioned equipment in the vehicle which he/she is driving to be a source of nuisance or annoyance to any person, whether inside or outside the vehicle.

8.1.8 Shall not use the horn to signal the vehicles presence to any customer awaiting the vehicle.

8.1.9 A driver shall at all times when acting as a Combined Hackney Carriage and Private Hire driver, display their personal licence in a position as to be plainly and distinctly visible to the hirer(s).

8.1.10 A driver shall at all times when acting as a Combined Hackney Carriage and Private Hire Driver, display their dashboard licence on the vehicle dashboard using the Council supplied mount. It shall be in a position as to be plainly and distinctly visible to the hirer(s), however, it not being within your line of vision.

8.1.11 If requested to do so by the passenger, provide a written receipt of the fare paid including:

8.1.11.1 - Date journey started

8.1.11.2 - Time journey started

8.1.11.3 - Cost

8.1.11.4 - Lichfield District Council issued driver number

8.1.11.5 - Drivers Full Name

8.1.11.6 - Starting address

8.1.11.7 - Finishing address.

9.0. Vehicle Cleanliness

9.1 The driver shall ensure that the interior of the vehicle being driven shall be kept clean and tidy at all times when in use as a Licensed Vehicle. The exterior of the vehicle to be clean at all times, having due regard for the weather conditions on that day.

10.0. Passengers

10.1 The driver shall not allow to be carried in the front of a licensed vehicle any child below the age of 3 years and no more than one person per seat.

10.2 The driver shall not without consent of the hirer of a vehicle carry or permit to be carried any other person in that vehicle.

11.0. Guide / Hearing Dogs

11.1 The driver may at his/her discretion accept or refuse to carry any animal not exempt under the Disability Discrimination Act 1995 that belongs to; or is in the custody of any passenger.

11.2 The driver must display the Notice of Exemption by affixing it in a prominent position on the dashboard of the vehicle facing upwards, or affixed to the windscreen of the vehicle facing outwards. The Notice of Exemption must be removed from the vehicle when the vehicle is used by other licensed drivers.

11.3 No exempt driver shall alter, lend or allow another person to use the Exemption Certificate or Notice.

12.0 Fares to be demanded

12.1 Private Hire Vehicle - The driver shall not demand from any hirer of a Private Hire vehicle a fare in excess of any previously agreed for that hiring between the hirer and the operator.

13.0 Prompt Attendance

13.1 The driver shall, once the vehicle has been hired in advance, punctually attend at that appointed time and place, unless delayed or prevented from so doing by any cause beyond their reasonable control.

14.0 Lost Property

14.1 The proprietor or driver of a licensed vehicle shall immediately after the termination of any hiring or as soon as practicable afterwards carefully search the vehicle for any property which may have been accidentally left in the vehicle.

14.2 The proprietor or driver of a licensed vehicle shall, if any property is left in the vehicle by any person who may have been carried in the vehicle take it as soon as possible and in any event within 48 hours, if not sooner claimed by or on behalf of its owner of the property to the Local Police Station.

15.0 Child Sexual Exploitation

15.1 You shall successfully complete the District Councils 'Taxi Driver's Child Sexual Exploitation awareness' training course within six months of your Combined Hackney Carriage and Private Hire Drivers licence being issued.

16.0 Revocation and Modification of Conditions

16.1 The Council reserves the right,(at its own behest and at any time) to revoke, vary, or modify any of these conditions and/or to make such additional conditions as it may deem requisite, either generally or in respect of any particular licence or occasion.